

Instructions for Use of Influenza Vaccination Record Card

1. Each vaccinee or their parent or guardian should receive an Influenza Vaccination Record card. Cards are included with the 2009 H1N1 monovalent vaccine or ancillary supplies.
2. On the front side of the Influenza Vaccination Record card, the provider is to enter his/her name, address and phone number in the appropriate space.
3. On that same side of the card the vaccinee's complete name should be entered, as well as his/her date of birth.
4. On the inside of the Influenza Vaccination Record card, the provider should enter the lot number and the manufacturer of the 2009 H1N1 monovalent vaccine and/or seasonal influenza vaccine administered, and the date the vaccination(s) was/were given.
5. Providers should ignore 'Adjuvant' rows on the card. (The decision to not provide adjuvanted vaccines was made after the cards were printed.)
6. Children between the ages of 6 months up to (but less than) 10 years old require two doses of the 2009 H1N1 monovalent vaccine. If a child in this age group receives his/her first dose of 2009 H1N1 monovalent vaccine, the 2009 H1N1 portion of the "Reminder" section, on the inside of the card, should be completed. This will remind the patient's parent or guardian to bring the child back for a second dose of the 2009 H1N1 monovalent vaccine approximately 4 weeks later.
7. Children 10 years of age and older, and adults, require only one dose of 2009 H1N1 monovalent vaccine. For these vaccinees, providers should ignore the 2009 H1N1 portion of the "Reminder" section of the card.
8. Children between the ages of 6 months up to (but less than) 9 years old require two doses (separated by approximately 4 weeks) of the seasonal flu vaccine the first time they receive the vaccine. If a child in this age group who has never received a seasonal flu vaccine receives his/her first dose of seasonal flu vaccine, the seasonal influenza portion of the "Reminder" section, on the inside of the card, should be completed. This will remind the patient's parent or guardian to bring the child back for a second dose of the seasonal vaccine approximately 4 weeks later.
9. All children between the ages of 6 months up to (but less than) 9 years who received a dose of seasonal flu vaccine in a previous year, all children 9 years of age and older, and all adults require only one dose of seasonal flu vaccine. For these vaccinees, providers should ignore the seasonal influenza portion of the "Reminder" section of the card.
10. Each vaccinee, or their parent or guardian, should be advised that the Influenza Vaccination Record card should be kept for one year. They should also be informed about what to do if they think they are having a reaction to the vaccination, which is described on the back side of the card.
11. If a child requires a second dose of either vaccine, the parent or guardian should be advised to bring the child's Influenza Vaccination Record card when returning for the second dose. If a child presents for a second dose of influenza vaccine(s) without a card, a new card with both doses recorded should be provided to the vaccinee, if possible.